**To view a list of projects under your General Ledger String-**

Log onto <https://my.rutgers.edu>

Click on Financial Management (Oracle Cloud) 

Click on Tools- and then Reports and Analytics 

Click on the following path-

All Folders -🡪 Shared 🡪 Custom 🡪 RU Custom 🡪 Reports 🡪 PGM Reports 🡪 RU PJ COA Segment Listing for Project Reports.xdo





This will open up the selection criteria-



Select your project organization (which is your unit, division, organization as 1 number)



Once you have selected your project organization, click ok- then click apply to run your report.

The report will open in an excel and will list all projects under that project organization (UDO)

